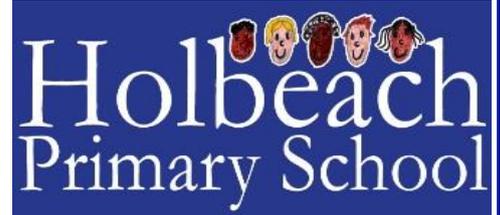


# Holbeach Primary School

Nelgarde Road, London SE6 4TP

Tel: 020 8690 4713 Email: [admin@holbeach.lewisham.sch.uk](mailto:admin@holbeach.lewisham.sch.uk)

Web: [www.holbeach.lewisham.sch.uk](http://www.holbeach.lewisham.sch.uk)



Today's learners are tomorrow's leaders

Thursday 10<sup>th</sup> December 2020

Dear Parent/Carer,

## **RE: INFORMATION FOR PARENTS REGARDING COVID-19 CONTACT TRACING OVER THE CHRISTMAS HOLIDAY PERIOD**

I am writing to tell you what you need to do about **reporting cases of COVID-19** and contact tracing over the Christmas holiday period.

As you know, schools have played an important role in contact tracing. We have been identifying anyone who has been in close contact at school with someone who has tested positive for COVID-19, up to 2 days before that person had symptoms. Those contacts then need to self-isolate for 10 days because they are at risk of having caught COVID-19 and being contagious themselves.

Contact tracing will be slightly different during the Christmas break when schools are closed and there is less chance of being a contact of someone in school.

**Please follow the guidance below if your child begins to show symptoms or tests positive for COVID-19 during the Christmas break:**

<b>If your child develops symptoms of COVID-19 <u>within 48 hours</u> of their last day in school</b>	<ul style="list-style-type: none"><li>• Get a test for your child</li><li>• Everyone in your household must isolate at home until the test result is back.</li><li>• <b>If the test result is positive for COVID19, you must inform the school by email (<a href="mailto:covid@holbeach.lewisham.sch.uk">covid@holbeach.lewisham.sch.uk</a>) including the test result in the email</b> - school will identify any other people in the school community who are close contacts.</li><li>• <b>If the test result is negative, you do not need to take any further action.</b></li></ul>
<b>If your child has no symptoms of COVID-19 but tests positive within 48 hours of being in school</b>	<ul style="list-style-type: none"><li>• <b>Let the school know straight away (<a href="mailto:covid@holbeach.lewisham.sch.uk">covid@holbeach.lewisham.sch.uk</a>)</b> - school will identify any other people in the school community who are close contacts.</li></ul> <p>(It is important to follow the guidance around only getting a test if they are showing signs of COVID-19.)</p>
<b>If your child develops symptoms of COVID-19 <u>more than 48 hours</u> after their last day in school – Thursday 17<sup>th</sup> 2020.</b>	<ul style="list-style-type: none"><li>• Get a test for your child</li><li>• Everyone in your household must isolate at home until the test result is back.</li><li>• If the test result is positive for COVID-19, you must contact NHS Test and Trace and follow the advice given by them: <a href="http://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/">www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/</a></li><li>• <b>You do not need to tell the school</b></li></ul>

The quickest way to get a test is to book a test at your local testing centre via <https://www.gov.uk/get-coronavirus-test>. Please do not use postal tests unless absolutely necessary as these take longer.

**During the holidays, you will only be able to contact the school by email. Any COVID-19 related emails should be sent to [covid@holbeach.lewisham.sch.uk](mailto:covid@holbeach.lewisham.sch.uk) and other enquiries should be sent to [admin@holbeach.lewisham.sch.uk](mailto:admin@holbeach.lewisham.sch.uk).**

**Headteacher:**  
Mr Tom Bulpitt

**Assistant Headteachers:**  
Mrs Angela Cronin  
Mr Phil Morriss  
Mrs Karen Robertson

**School Business Manager:**  
Mr Gareth Hudson

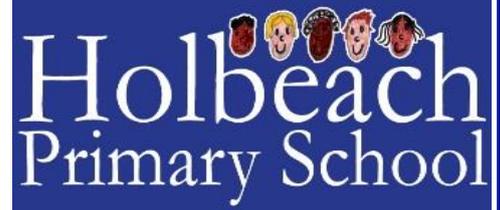
**Premises Manager:**  
Mr Derek Holmes

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When contacting the school about COVID-19, you must provide all of the following:

- Child's name and class
- Date that your child last attended school
- Date that the symptoms started / child began to feel unwell
- Date that your child took the test
- Date that a positive/negative result was received

**If you are contacted by the school because your child has been identified as a direct close contact of someone who has tested positive for COVID-19, they must self-isolate for 10 days.**

We ask that you stick to all COVID-19 social distancing social mixing guidance until the end of term to reduce the risk of transmission of the virus and keep us all safe and well over the holiday period. It is also important to follow guidance over the holidays.

## Starting school on Tuesday January 5<sup>th</sup> 2021

You should contact the school if your child will be absent on the first day of the new term and let us know if they are self-isolating.

It is really important that your child gets a COVID test and does NOT return to school in January if they have any of the three main COVID symptoms:

- Fever
- New continuous cough
- Loss or change to smell or taste

To be extra safe, the government are asking that, if your child is experiencing any of the symptoms below, they remain at home in January until they are symptom-free (**not self-isolation**). In these circumstances please contact the school on the first day of term:

- Loss of appetite
- Diarrhoea
- Nausea
- Vomiting
- Extreme tiredness
- Headaches
- Joint pain
- Muscle ache
- Runny nose
- Sore throat
- Sneezing

Your child should NOT get a test if they have these symptoms WITHOUT one of the three main COVID symptoms but should not come into school until they are symptom-free

Should you require any further information about the extra INSET day please do not hesitate to contact me on **0208 690 4713**.

Yours sincerely,

Tom Bulpitt  
Headteacher

Headteacher:  
Mr Tom Bulpitt

Assistant Headteachers:  
Mrs Angela Cronin  
Mr Phil Morriss  
Mrs Karen Robertson

School Business Manager:  
Mr Gareth Hudson

Premises Manager:  
Mr Derek Holmes