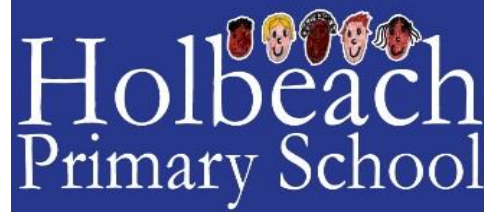


Holbeach Primary School

Nelgarde Road, London SE6 4TP

Tel: 020 8690 4713 Email: admin@holbeach.lewisham.sch.uk

Web: www.holbeach.lewisham.sch.uk



Today's learners are tomorrow's leaders

Monday 12th October 2020

Dear Parents/Carers,

RE: INSET DAYS ON MONDAY 2ND NOVEMBER 2020 AND THURSDAY 6TH MAY 2021

I am writing to inform you of two dates that the school will be using as INSET days.

On **Monday 2nd November 2020**, the school will be closed to the children in order to train the staff in how to provide remote education via Microsoft Teams. Please note that we will be inviting the children to meet remotely with their class teacher via Teams at the end of this day so that everyone has a chance to practice this process (a separate letter will be sent out this week with your child's log in details).

On **Thursday 6th May 2021**, the school will be used as a Polling Station for the Greater London Authority (GLA) elections. Please note that the school is given no choice in whether it is used as a Polling Station and has no alternative to closing when asked to do so.

I understand entirely the inconvenience that may have been caused by announcing the INSET day in November at this late stage and I do apologise. Hopefully, by notifying you this far in advance it will allow you to make the necessary child care arrangements.

Should you require any further information about either of these INSET days please do not hesitate to contact me on 0208 690 4713.

Yours sincerely,



Tom Bulpitt
Headteacher

Headteacher:
Mr Tom Bulpitt

Assistant Headteachers:
Mrs Angela Cronin
Mr Phil Morriss
Mrs Karen Robertson

School Business Manager:
Mr Gareth Hudson

Premises Manager:
Mr Derek Holmes