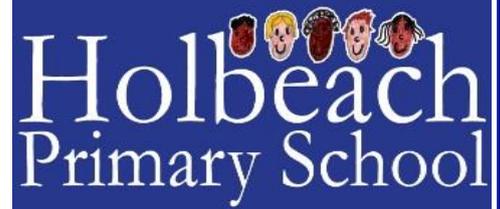


# Holbeach Primary School

Nelgarde Road, London SE6 4TP

Tel: 020 8690 4713 Email: [admin@holbeach.lewisham.sch.uk](mailto:admin@holbeach.lewisham.sch.uk)

Web: [www.holbeach.lewisham.sch.uk](http://www.holbeach.lewisham.sch.uk)



Today's learners are tomorrow's leaders

Friday 5<sup>th</sup> June 2020

Dear Parents/Carers,

## RE: WIDER OPENING OF HOLBEACH FOR YEAR SIX FROM 15TH JUNE 2020

We hope that you are safe and well and that you are looking forward to an enjoyable weekend. We would like to apologise for the length of this letter but there is a lot of information that you need to read to help you prepare for the next stage.

As you know, we are looking forward to **welcoming Year Six back to school on Monday 15th June 2020**. To help you to make your final decision as to whether or not your child will return to school on this day, we hope the following information will be useful:

### What will children need to wear/bring?

- Children will need to wear their usual school uniform.
- They will need to wear clean clothes each day (so we understand that, on some days, they may not be wearing the exact uniform if some items are being washed)
- They will need to wear clothing appropriate for the weather as they will be outside for long periods.
- They will need to wear trainers every day as they will not be changing for PE.
- They will need to have applied sun cream before school (if necessary).
- They will need to bring a packed lunch if you choose to send one from home.
- They will need to bring a full water bottle that is labelled with their name on.
- They will **NOT** need to bring a book bag.

### The start/end of the day

- In order to reduce the number of people at the school gates we will have staggered start times and staggered collection times.
- Only one adult should accompany a child at drop off/collection time.
- Year 6 children should arrive through the big black gates on Doggett road **between 9:15am and 9:30am**. The gates will close promptly at 9:30am.
- A one-way system is being followed which allows children to drop off their lunch box then join their bubble. Adults follow the same one-way system around the playground and out of the small black gates on Doggett road (signs are provided to follow).
- Year 6 children are collected **between 2:45pm and 3:00pm**. Adults arrive through the big black gates on Doggett road and follow the one-way system. The gates close promptly at 3pm.

### Class Organisation – ‘bubbles’

- Children will be allocated a teaching space with **up to 12** children from their current year group, this means they may not be in their usual classroom.
- While we cannot eliminate the risks entirely, we will try to ensure that the children are only with the same group of children throughout the whole week. They will not mix with other children in the school.
- The intention is that they will be with the same staff all week – one teacher and one teaching assistant.
- Children will sit on their own table which will become their designated workspace.
- In line with government guidance, we will be learning outdoors as much as possible, with each bubble enjoying allocated time in the playground.
- Our Behaviour Policy will be implemented as usual, with a focus on rewarding positive behaviour and sanctioning behaviour that is inappropriate, however, we have written an addendum to our policy for these unprecedented times.

Headteacher:  
Mr Tom Bulpitt

Assistant Headteachers:  
Mrs Angela Cronin  
Mr Phil Morriss  
Mrs Karen Robertson

School Business Manager:  
Mr Gareth Hudson

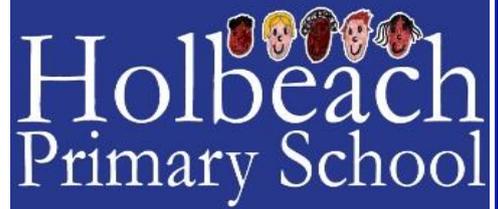
Premises Manager:  
Mr Derek Holmes

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## Cleaning & Hygiene

- While we cannot eliminate the risks entirely, your children's classrooms are thoroughly cleaned and regularly sanitised every day (and have been repeatedly during the partial school closures).
- We have employed additional cleaners to be onsite and to carry out regular cleaning during the school day, not just at the start or end of the day.
- Children will be directed to wash their hands, at least, as follows: On arrival, after break time, before Lunch, after Lunch, before going home.
- Children will use the toilets designated for their bubble.
- All soft furnishings, cushions and carpets will be removed from the classrooms.
- There is no expectation that staff will routinely wear face coverings. However, staff may wear PPE in very specific circumstances.

## Lunchtime

- Children will be provided with a school packed lunch unless they can bring one from home.
- They will eat lunch in a designated outside space or in the classroom if it is raining

## Communicating with the school

- We ask that you continue to contact the school office by telephone or by email (as you have done during the partial school closure period)
- If you need to contact the class teacher, you can speak to a member of the office team, leave a message on the school answerphone or email in the usual way.
- You should enter the school office for emergencies only and we will expect you to follow the social distancing signage and expectations in place there.
- If you feel you need to meet with someone in school, face to face, this will be by appointment only so that we can ensure the appropriate social distancing conditions are in place ahead of the meeting.

## Home Learning for children who do not return to school

- Our distance/home learning offer will continue as usual for these pupils. This is available on our website. If you cannot access this online please let us know.

We appreciate that making a decision about your child returning to school may be difficult for you and we hope that this information has helped.

We would like you to **email us by 3:00pm, Tuesday 9<sup>th</sup> June 2020**, to let us know if your child is (or is not) returning to school on Monday 15<sup>th</sup> June 2020. That way, we can finalise our plans and let you know what bubble your child will be in. **Please email this information to: [admin@holbeach.lewisham.sch.uk](mailto:admin@holbeach.lewisham.sch.uk)**

## Important information

If you decide not to send your child on Monday 15<sup>th</sup> June 2020, we realise that you may decide at a later date, that you would like them to return to school. **It is important to stress that, in this instance, your child will not be able to start school immediately. If you inform us that you want your child to return at a later date, you will be given a future start date that could be up to a week later.**

We look forward to hearing from you by **3:00pm, Tuesday 9<sup>th</sup> June 2020**.

Yours Sincerely,

Mr Bulpitt  
Headteacher

Mrs Robertson  
Assistant Headteacher

Mr Morriss  
Assistant Headteacher

Headteacher:  
Mr Tom Bulpitt

Assistant Headteachers:  
Mrs Angela Cronin  
Mr Phil Morriss  
Mrs Karen Robertson

School Business Manager:  
Mr Gareth Hudson

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Mr Derek Holmes